

2017 Intake SHORT COURSE FOR EMERGING MANAGERS



Persons who want to pursue a career in management, need to learn basic management skills before they develop themselves further. This programme provides the foundational skills that all other management development could be based on.

The programme is intended for learners who wish to develop themselves in a basic management capacity. The programme will allow students to acquire the necessary competencies to apply appropriate problem-solving and decision-making skills in a frontline management capacity.

This short course is ideally suited as an in-house management development programme.

*Shaping **leaders** who shape organisations*



After completing this three-month programme, aspiring leaders in the public and private sector with a minimum of two years' working experience, should be able to apply basic management skills in the organisation.

Programme Modules

Module 1

Basic Management Skills



Assessment

The formative assessment will comprise one recorded assignment with the weighting of 40% and a final summative assessment, which will be in the form of a portfolio with the weighting of 60%.

Duration 3 months

Important Dates

Start Date: March and August

Study School Dates: Will be communicated to successful applicants

Cost

R13 000

For further information:

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On successful completion of the programme, students will receive the Short Course for Emerging Managers Certificate from the Unisa Graduate School of Business Leadership (SBL), an internationally respected educational institution.

Admission Requirements

Matric or equivalent NQF 4 qualification. At least 2 years' working experience, or on the recommendation of employer.