

# 3

# HOW TO FILL IN A MARK-READING SHEET

# B

## SPACE 1

Initials and surname (eg S Bengu).

## SPACE 2

Full postal address, including postal code.

## SPACE 3

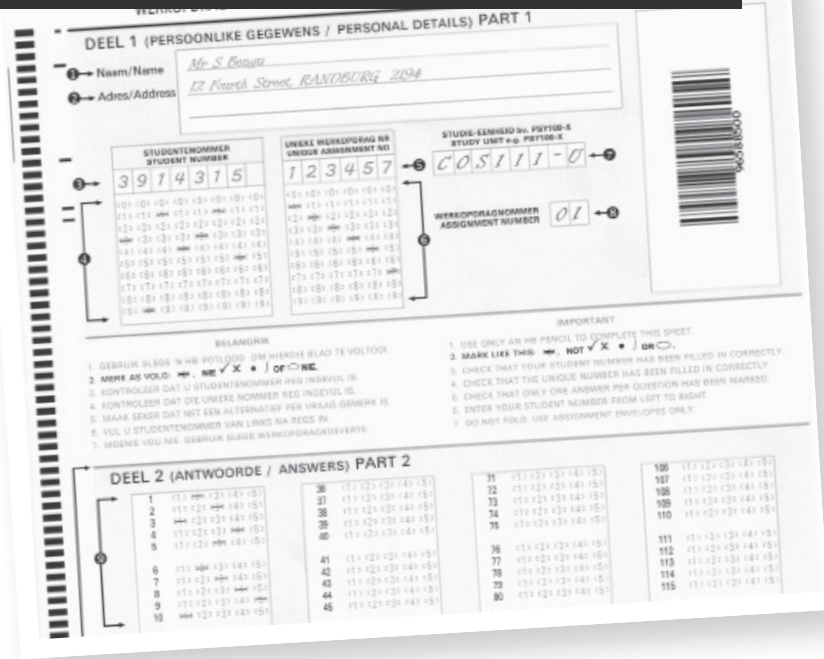
Student number (use one block per digit). If your student number has seven digits, leave the last block open.

## SPACE 4

There is a series of digits from 0 to 9 under each square in space 3. Mark the digits that correspond with your student number. Mark your answer with a horizontal line through each digit.

## SPACE 5

There is a unique assignment number at the top of the assignment questions in your tutorial letter. This number matches your answers with the answers on the computer. It is used to mark your assignment. You must use the correct assignment number.



## SPACE 6

Mark the corresponding digit below each square of the assignment number, as you did with your student number.

## SPACE 7

Code for course, half-course, paper or module (eg COS111-U).

## SPACE 8

Assignment number.

## SPACE 9

The question numbers on the sheet correspond with the question numbers in the assignment. Next to question numbers are answer squares from 1 to 5. Mark the digit that corresponds with your answer. Please ensure that you only mark one option.