UNISA POST-GRADUATE BURSARIES
2020
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1. CATEGORIES OF THE BURSARY

- Masters by dissertation & Doctoral study and experimental research
- Masters by coursework
- Honours bursary

2. CRITERIA OF THE BURSARY

2.1 REQUIREMENTS

2.1.1 Master by dissertation & Doctoral study and experimental research

- This bursary does not cover any coursework masters qualifications.
- Obtained Proposal module at Unisa (the bursary does not cover the Proposal module).
- A supervisor’s report is required for a first time bursary applicant and re-applying student, that recommends financial support on basis of quality submissions e.g. research chapters submitted, data analyses etc.
- Approval by the Masters and Doctoral Research Bursary Committee (MDRBC) based on academic progress, the standard of work submitted, prioritisation of research fields, innovative specialisations and appropriate methodology.
- Awards are dependent on available funding.
- An application for funding should be submitted each year and a budget provided that does not exceed the amount stipulated per year.

2.1.2 Masters by coursework

Candidates may be eligible for a bursary if they comply with the following criteria:

- Have passed two modules of the coursework Masters.
- A supervisor’s report that recommends financial support on grounds of academic performance in the coursework modules already completed.
- Approval by the Masters and Doctoral Research Bursary Committee (MDRBC) based on coursework modules already completed and supervisor’s report.
3. BURSARY CONDITIONS

3.1 Masters by dissertation & Doctoral study and experimental research

- All bursary awards, are conditional upon receipt of a positive report from the student’s supervisor. Detailed progress reports and re-application forms for each subsequent year of funding, must be submitted to the Directorate Student Funding (DSF) by the closing date of applications.
- This bursary will ONLY fund students registered for Masters by dissertation or Doctoral qualifications.
- Students who are registered for a second Masters or Doctoral degree will not be considered for a bursary.
- The bursary is awarded to South African and non-South African citizens, but preference will be given to South African students.
- Continued receipt of the bursary is dependent on a favourable supervisor’s report indicating that the recipient is progressing with his/her studies. Preference will be given to existing bursary holders, especially those close to completion.
- Students need to submit a student’s report (Section D) before the application will be submitted for consideration to the Masters and Doctoral Research Bursary Committee (MDRBC).
- Granting of the bursary is not automatic. Only students who apply by the specified date and have completed the application form will be considered.
- Students are responsible for claiming any credit balances in their student account from the UNISA Finance Department.
- Students are responsible for claiming research funds awarded by submitting a Refund Request form to Division Student Funding. (The refund form will be forwarded to successful applicants together with the bursary contract)
- Students will be advised of the outcome within 4 weeks of the closing date of the application period.
- By signing the application form, the student indicates that he/she agrees with and accepts the conditions of the bursary.
- The application does not guarantee that funding will be approved.
- Approved research funds are only paid out upon receipt of a fully completed refund form.
- Research funds may not be utilized for accommodation and any requests for funds for these purposes will not be approved.
● A maximum of R5 400.00 is paid per month for a period of 6 months as stipend to students approved for experimental research. (As approved by the MDERBC). This amount is included in the research budget, it is not an added extra.

● Important: Permanent employees must apply for the Unisa Staff Masters and Doctoral Support Program (MDSP) as staff members are excluded from this Postgraduate Bursary. [Please contact Research Directorate on (012) 429 2286]

● Bursaries are not awarded to students who have not completed the proposal module.

3.2 Masters by coursework

● Completion of two modules of the coursework Masters

● A positive report from the supervisor upon completion of the required coursework modules.

● A submitted application form does not guarantee funding.

● Awards will not be granted to:
  o Permanent staff members of UNISA. They should apply for the Master’s and Doctoral Support Programme (MDSP) (Please contact the Research Directorate on (012) 429 2286).
  o Students who are registered for a second/third Masters degree.
  o Students who have already completed a Doctorate.
  o Students who have not successfully completed two modules towards the coursework Masters.

● This bursary will ONLY fund students registered for a coursework Masters qualification.

● The bursary is awarded to South African and non-South African citizens, but preference will be given to South African students.

● Continued receipt of the bursary is dependent on academic performance and a favourable supervisor’s report indicating that the recipient is progressing with his/her studies. Preference will be given to existing bursary holders, especially those close to completion.

● Students need to submit a student’s report (Section F) before the application will be submitted for consideration to the Masters & Doctoral Bursary Committee.

● Students will be advised of the outcome within 4 weeks of the closing date of the application period.

● If the application for funding is unsuccessful, it remains the responsibility of the student to settle any fees due to Unisa.
• By signing this application form, the student indicates that he/she agrees with and accepts the conditions contained herein.
• No late or incomplete applications will be considered.
• Awards will only be made dependent on available funding.
• Approved research funds will only be paid out upon receipt of a fully completed refund form. (The refund form will be forwarded to successful applicants together with the bursary contract).

4. RESEARCH BUDGET

• A detailed budget indicating research expenditure needs to be submitted in the year research is conducted.
• Research funds will only be paid out according to the submitted and approved budget.
• Submitted research budgets will be approved by both the supervisor and the MDRBC.
• It is the student's responsibility to submit a refund request form to claim funds from the research budget. No funds will be paid out without a completed refund request form.

4.1 Masters by dissertation and experimental research

a. Tuition fees for a successful applicant will be automatically paid by the bursary division for a maximum of 3 years on application received for each year.

b. Research funds totalling R55 000.00
   • R55 000.00 is a maximum amount that can be awarded for research activities for a duration of study per qualification.
   • A detailed budget indicating expenditure needs to be submitted each year upon re-application.
   • Research funds will only be paid out according to the submitted and approved budget to a maximum of R55 000.00 per qualification (including all years of research expenditure).
   • Submitted research budgets must be approved by both the supervisor and the MDRBC.
4.2 Masters by coursework

- Tuition fees for a maximum of 2 (two) years.
- Research funds not exceeding R25,000 while the student is registered for the dissertation module.

4.3 Doctoral research

a. Tuition fees for a successful applicant will be automatically paid by the bursary division maximum of 4 years on the application received for each year.
b. Research funds totalling R80 000.00
   - R80 000.00 is a maximum amount that can be awarded for research activities for a duration of study per qualification.
   - A detailed budget indicating expenditure needs to be submitted each year upon re-application.
   - Research funds will only be paid out according to the submitted and approved budget to a maximum of R80 000.00 per qualification (including all years of research expenditure).
   - Submitted research budgets must be approved by both the supervisor and the MDRBC.

4.4 Doctoral by experimental research

a. Tuition fees for a successful applicant will be automatically paid by the bursary division maximum of 4 years on the application received for each year.
b. Research funds totalling R120 000.00
   - R120 000.00 is a maximum amount that can be awarded for research activities for a duration of study per qualification.
   - A detailed budget indicating expenditure needs to be submitted each year upon re-application.
   - Research funds will only be paid out according to the submitted and approved budget to a maximum of R120 000.00 per qualification (including all years of research expenditure).
   - Submitted research budgets must be approved by both the supervisor and the MDRBC.
5. RESEARCH ACTIVITIES

The following research activities are covered by all M and D bursary categories:

- Copying
- Printing
- Language editing
- Translation
- Technical editing
- Questionnaire administration
- Statistical analysis
- Transcribing
- Technology e.g. Computer - max R12 000.00 – software free Unisa
- Equipment needed
- Experimental block stipend
- Other: Specify e.g. Chemicals
- Conference attendance:
  - Travel costs
  - Conference fees (no accommodation and meals)