

UNIVERSITY OF SOUTH AFRICA

DEPARTMENT: INSTITUTIONAL RESEARCH AND BUSINESS INTELLIGENCE

**POSITION: DIRECTOR: BUSINESS INTELLIGENCE (P4)
(5-YEAR FIXED-TERM CONTRACT)**

(Ref: DIR/IA/IRBI/GRM/2018)

Unisa is the only publicly funded Higher Education Institution in South Africa dedicated to distance education. In keeping with its mandate as a comprehensive, Open and Distance Learning (ODL) Institution offering a variety of academic and career-focused programmes, Unisa is inviting applications for the position of Director: Business Intelligence.

The purpose of the position is to support the institution with Business Intelligence information for strategic, planning, decision making, operational, and statutory reporting (e.g. HEMIS).

The incumbent does so by having to:

- Participate in the development of Business intelligence strategy and development of Operational Plan (DOP)
- Manage Business Intelligence Function
- Statutory Reporting
- Manage Information Portal
- Analytic Systems
- Manage Staff/Resources

Requirements

- Minimum Honours Degree in Information Systems or related quantitative management master's degree. Preference will be given to candidate with Master's Degree.
- Minimum of 10 (ten) years' in relevant work experience, of which 5 (five) years' experience should be at management level within the production of management information and analysis or business intelligence
- Relevant ICT Skills: Proficiency in SQL, Microsoft Office products (such as Word, Excel, PowerPoint) and demonstrated competency in the use of Cloud-based technologies.

Knowledge, skills and abilities required for the successful accomplishment of the job, which include:

- Higher Education policies, Acts and Frameworks
- National Qualifications Framework
- Development of Policies and Procedures
- Strategic Thinking and Analytic skills
- BI Management experience (Data warehouse management)
- Decision making
- Hands on experience of managing data warehouse, BI Systems development and IT environment

Assumption of duty : As soon as possible
Salary : Remuneration is commensurate with the seniority of the Position
Closing Date :
Enquiries :

Interested candidates should send a detailed covering letter indicating their suitability for the position detailed send a comprehensive Curriculum Vitae, and copies of:

- All educational qualifications;
- Identity document; and
- Proof of SAQA verification of foreign qualifications, where relevant.
- The contact details of three contactable references must be provided, one which must be from your present employer. Should you not be currently employed a contactable reference from your previous employer must be provided.

The detailed advertisement together with the prescribed application form can be found on the Unisa website (<http://www.unisa.ac.za/vacancies>)

Application can be forwarded by email to: banapp@unisa.ac.za

Unisa is not obliged to fill an advertised position.

Late, incomplete and incorrect applications will not be considered.

We welcome applications from persons with disabilities.

Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation.