



CONVOCATION

NOTICE OF THE 2023 ANNUAL GENERAL MEETING OF THE UNISA CONVOCATION

In terms of paragraph 58(1) of the Institutional Statute, the President, or if the office of the President is vacant, the Principal and Vice Chancellor, convenes the Annual General Meeting (AGM) of the Convocation.

The Executive Committee of the Convocation met on 23 October 2023 and resolved that the 2023 AGM, which entails the election of the President of the Convocation, must be conducted through an online platform to enable full participation by all members of the Convocation. The Committee further resolved that ample time should be allocated to members of the Convocation to elect the President. In view of this the 2023 AGM shall be conducted in two parts, with the first session used to elect the President and the second session used to conduct the rest of the business of the AGM, including receiving the outcome of the election of the President.

In view of the foregoing the Principal and Vice Chancellor, Professor Puleng LenkaBula, hereby gives notice that the 2023 AGM of the Convocation shall be held as follows:

1. On Monday 11 December 2023 the meeting shall start at 16h00, for purposes of explaining and officially opening the voting process.
2. The voting platform shall be made available to members from 17h00, after which the meeting shall be adjourned to enable members to vote.
3. The voting platform shall be available for a period of twenty-four (24) hours until 17h00 on Tuesday 12 December 2023, after which voting shall be closed.
4. The AGM shall resume on Tuesday 12 December 2023 at 16h00 to proceed with the rest of the business of the AGM.

NOTICES OF MOTIONS

Any member wishing to nominate someone as President of the Convocation, or to place any matter on the Agenda for consideration at the AGM must ensure that the Secretary of Convocation receives the nomination / motion at least two weeks before the date of the AGM, as contemplated in paragraph 58(3) of the University Statute. Only **members** are eligible for election as President. **In terms of paragraph 56(1)(f); (3), (4) and (5) of the Institutional Statute a "member" of the Convocation is a person on whom a degree has been conferred by the University (i.e. a graduate) or one on whom a diploma has been awarded by the University (i.e. a diplomate).** In addition the eligible candidate must meet the following requirements:

1. The nominee must be a member of the Convocation and at least also have a degree from UNISA or another recognized institution;
2. The nominee must have a minimum of five (5) years experience in a senior management, professional or academic role and have access to broad networks capable of enhancing the standing of the University. Experience at board level shall be an added advantage;
3. The nominee must not be disqualified from holding a position of trust;
4. The nominee must not have been convicted of an offence after the end of 1996 in which they served a sentence of more than twelve (12) months in prison; and
5. The candidate must not have been declared by a court of law to be of an unsound mind or be an unrehabilitated insolvent.

AGENDA for 12 December 2023:

16h00: Registration (confirming the Convocation roll)

16h30: Opening and Welcome

Approval of the Agenda

Approval of the minutes of the previous meeting of 04 December 2021.

Matters Arising from the Minutes of the meeting of 04 December 2021.

Report of the Principal and Vice-Chancellor / Acting President of the Convocation of the University of South Africa

Process for the amendment of the Institutional Statute

Questions and answer session

Outcome of Election of President of the Convocation

Inaugural address by the newly elected President of the Convocation

20h30: Vote of thanks and Closure

Please [click here](#) for the nomination form for the election of the President of the Convocation. Members seeking to place any other matters on the Agenda are required to provide full details of the issue to be raised, the reasons for such motion and the desired actions and outcomes related thereto, in order to ensure that all members receiving notification of such matters can fully apprise themselves of such prior to the meeting. The nomination form for election of the President *accompanied by a detailed curriculum vitae*, and / or any other proposed motions must reach the Secretary of Convocation by **Friday 01 December 2023** at the following email addresses: convocation@unisa.ac.za and DepRegGovernance@unisa.ac.za.

Kindly [click here](#) to RSVP by **Friday 01 December 2023**. The meeting link will be sent to you after you finalise your RSVP.

