Dear CTA student

Following Friday’s email communication, we noted an increase in payments made by students towards their accounts in order to effect their full registration. Most of these students used different banks to that of Unisa’s which resulted in the delay of clearing these payments. As students can only be fully registered once the minimum payment is received by Unisa, the payment lag has caused these students to remain as temporary registered.

Affected students may access their assessment by doing the following:

1. Go to [https://mooc.unisa.ac.za/portal](https://mooc.unisa.ac.za/portal)
2. Create a login by completing the required details in New Account.
3. Login to the MOOC site with your new details and select Membership, then Joinable Sites.
4. Find the CTA Test 1 site and join it.

Students will be able to access their test papers and load their responses on the above site.

**STUDENTS WHO ARE FULLY REGISTERED MUST COMPLETE THEIR ASSESSMENT USING THE MYUNISA PLATFORM AS PREVIOUSLY COMMUNICATED. ONLY AFFECTED STUDENTS WHO ARE TEMPORARY REGISTERED MUST FOLLOW THE ABOVE GUIDELINES.**

<<< INSTRUCTIONS ON NEXT PAGE >>>
INSTRUCTIONS ON HOW TO REGISTER FOR THE CTA TEST 1 SITE

STEP 01: GO TO THE UNISA MOOC PORTAL
Go onto the UNISA MOOC Portal using the following URL: https://mooc.unisa.ac.za/portal

STEP 02: CREATE YOUR OWN MOOC ACCOUNT
Click on “New Account”

Complete your MOOC account details by creating your OWN User ID and Password. For the purpose of the CTA Test on 24 March 2020, your User ID must by your student number. Remember to keep the User ID and Password safe, as you will use this in future to log on. After you fill in your details, click “CREATE ACCOUNT”.
STEP 03: ENROL FOR “CTA TEST 1”

Click on “Membership”
Click “JOINABLE SITES”

A list sites that you can join will be displayed.

EXAMPLE: Find the CTA TEST 1 site and click “JOIN”

Click “MY CURRENT SITES”

You will now find the entry to the CTA TEST 1 site that you have registered for.

You can now continue with the MOOC. Good luck.