



UNISA is a publicly funded Institution in South Africa dedicated to distance education. In keeping with its mandate as a comprehensive, open and distance learning tertiary institution offering a variety of academic and career-focused programmes, the University is inviting applications for positions in the **COLLEGE OF ECONOMIC AND MANAGEMENT SCIENCES**.

**To be considered for a position applicants must meet all the generic requirements plus the specific requirements as stated per position. If found suitable for appointment, Unisa may offer an applicant a position at a level other than the level that was applied for. Furthermore, Unisa reserves the right to offer the applicant a contract appointment.**

**ACTIVITY:**



**TEACHING STATEMENT:**

**All applicants must attach a teaching statement (max 2 000 words) to their application as specified in one of the following options:**

**Teaching and Learning**

Unisa is a comprehensive ODeL institution and the teaching and learning must be evaluated in this context. Central to teaching and learning is a student-centred approach and this must also be considered.

It is acknowledged that the assessment of teaching is a difficult task since it is often difficult to quantify. All candidates that are interviewed for an appointment or a promotion should submit their **teaching statement** which should address the following aspects where applicable.

- Involvement in or approach to ODeL
- Approach to fostering a learner-centred approach and ODEL pedagogy
- Involvement in developing study material
- The extent to which the candidate has used a virtual learning platform(VLE e.g. *myUnisa*)
- Pass, success and throughput rates in the modules the candidate has taught and methods to improve these rates
- Peer and student evaluations
- Approach to learner support

**Research & Innovation**

Candidates being considered for appointment who are currently employed within the academic or research environment should submit:

- Proof of registration for a qualification at the next level
- A research reflection and portfolio indicating the publications
- Produced the number of research output units as provided for in the Research and Innovation Policy. The candidate should clearly indicate whether he is applying the criteria over a 3 or 5 year period. Or
- an improved rating as a researcher by the NRF since the last promotion or appointment

If the candidate being considered for appointment is *not* currently employed within the academic or research environment, the **potential** to do research will be an important consideration. The qualification requirement of the rank as well as registration and progress for the next qualification will provide such proof of potential. Progress may be measured by completion of an acceptable proposal. Where the qualification requirement for the position is a doctoral degree the doctoral degree will provide proof of the potential to do research.

A portfolio of evidence of published articles in accredited journals, scholarly books & book chapters, conference proceedings, Master's and Doctoral degrees must be provided before the interview.

The portfolio must be accompanied by a covering document containing a "research reflection" that indicates the balance among Research Outputs and motivates the variety of journals selected for the publications submitted; as well as the balance between publications and post graduate students supervised to completion in accumulating outputs.

- Unisa reserves the right to authenticate all qualifications without any further consent from the applicant.
- The contact details of **three contactable references** must be provided, one of which must be from your present employer excluding your current line manager

- Unisa is not obliged to fill an advertised position
- *Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation.*

**ACTIVITY:**



**APPLICATION FORM FOR A PERMANENT ACADEMIC POST:**

[http://www.unisa.ac.za/static/corporate\\_web/Content/About/Service%20departments/HR/documents/Application\\_PermanentAcademic\\_Mar2016.doc](http://www.unisa.ac.za/static/corporate_web/Content/About/Service%20departments/HR/documents/Application_PermanentAcademic_Mar2016.doc)

**ACTIVITY:**



**OPEN THE LINK BELOW FOR MORE INFORMATION:**

**POSITION: LECTURER**

[HTTP://WWWOLD.INT.UNISA.AC.ZA/CONTENTS/FACULTIES/SERVICE\\_DEPT/HR/DOCS/LECTURER\\_MAR2016.PDF](HTTP://WWWOLD.INT.UNISA.AC.ZA/CONTENTS/FACULTIES/SERVICE_DEPT/HR/DOCS/LECTURER_MAR2016.PDF)



**The following position exists in the College of Economic and Management Sciences:**

**SCHOOL OF PUBLIC AND OPERATIONS MANAGEMENT**

**DEPARTMENT OF ENTREPRENEURSHIP, SUPPLY CHAIN, TRANSPORT, TOURISM AND LOGISTICS MANAGEMENT**

**HAZELWOOD (PRETORIA)  
(Ref: CEMS/MME/150-2017)**

**Lecturer (x2):**

**Post specific requirements for Lecturer:**

- Applicable and relevant Qualification equivalent to NQF level 9 for a vocational or discipline area (e.g. M Ed, MPhil, Master's Degree either through coursework or research)
- Must have at least one year relevant experience in Tourism/Transport Economics

**Recommendations:**

- Registration for a Doctoral degree will be an added advantage

**Salary** : Remuneration is commensurate with the seniority of the position  
**Assumption of duty** : As soon as possible  
**E Enquiries** : 012 429 4820/2582 (Ms ME Maluleka/ Ms B Mocumi)  
**Closing Date** : **10 March 2017**

**Your application form:**

[http://www.unisa.ac.za/static/corporate\\_web/Content/About/Service%20departments/HR/documents/Application\\_PermanentAcademic\\_Mar2016.doc](http://www.unisa.ac.za/static/corporate_web/Content/About/Service%20departments/HR/documents/Application_PermanentAcademic_Mar2016.doc) must be accompanied by a COMPREHENSIVE CURRICULUM VITAE and;

- identity document (*including passport, work permit, permanent residence permit or proof of nationalisation if applicable*) (*certified copies within the previous six months*);
- all educational qualifications (*certified copies within the previous six months*);
- academic transcripts/records (*certified copies within the previous six months*);
- proof of SAQA verification for foreign qualifications (*if applicable*) (*certified copies within the previous six months*)
- **for ACADEMIC POSITIONS** a teaching statement (refer to page 1 of advertisement).

- UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
- The contact details of **three contactable references** must be provided, one of which must be from your present employer excluding your current line manager if you are an internal Unisa applicant
- Unisa is not obliged to fill an advertised position
- *Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation*



- **We welcome applications from Persons with Disabilities**

**ACTIVITY:**



- Applications must be posted to Unisa, HR: College of Economic and Management Sciences AJH van der Walt Building, Room 5 - 43, Muckleneuk Campus, PO Box 392, Unisarand, 0003.
- Hand delivered applications can be deposited into the Application Box (marked COLLEGE OF ECONOMIC AND MANAGEMENT SCIENCES) situated at Muckleneuk Campus: AJH van der Walt Building, Main Entrance.
- If you apply for more than one position, each application must be in a separate envelope.



- **Applications which are posted in the wrong application box will not be considered.**
- **Applications via email will not be considered.**
- **Late, incomplete and incorrect applications will not be considered.**

**Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months after closing date of this advertisement, please accept that your application was not successful.**