

JUNIOR LECTURER	
ACADEMIC QUALIFICATIONS (APPOINTMENTS AND PROMOTIONS)	
Applicable qualification equivalent to NQF level 8 for a vocational or discipline area (e.g. Bachelor Honours, BTech or Postgraduate Diploma) or as specified in the advertisement	
<i>APPOINTMENTS (Non-academic)</i>	<i>PROMOTIONS AND APPOINTMENTS (Academic)</i>
TEACHING AND LEARNING	
<ul style="list-style-type: none"> <li>Must be able to respond adequately to the teaching and learning aspects</li> </ul>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>
RESEARCH AND INNOVATION	
<ul style="list-style-type: none"> <li>An acceptable presentation on their 5 year personal research plan that demonstrates their potential to engage in research</li> <li>Qualification plus registration for qualification at next level</li> </ul>	<ul style="list-style-type: none"> <li>An acceptable presentation on their 5 year research plan that demonstrates their potential to engage in research</li> </ul>
COMMUNITY ENGAGEMENT	
<ul style="list-style-type: none"> <li>Not applicable</li> </ul>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>
ACADEMIC CITIZENSHIP	
<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
KNOWLEDGE, SKILLS AND CAPABILITIES <i>(All Applicants)</i>	
<ul style="list-style-type: none"> <li>Computer literate in software programmers that are relevant for teaching and research</li> <li>Excellent speaking, writing and reading skills in English</li> <li>Excellent social skills</li> <li>Excellent presentation skills</li> <li>Good achievement motivation</li> </ul>	
DUTIES	
<ul style="list-style-type: none"> <li>Teaches modules up to and including NQF Level 8, by applying UNISA's Open-Distance-Learning Model</li> <li>Compiles tutorial material by incorporating current trends in the discipline into tutorial material</li> <li>Quality assures tutorial material by adhering to quality standards regarding the design, content and publishing requirements for UNISA's tutorial material</li> <li>Sets assignments and examination papers (formative, as well as summative assessment)</li> <li>Assesses students' assignments and examination papers</li> <li>Conducts discussion classes, group visits and lectures</li> <li>Provides student support by responding to their queries - telephonic, email, letters, faxes and consultations, as well as by utilising myUNISA, and providing detailed comments on their assignments</li> <li>Ensures that accurate records of assignment marks, examination papers, work completed, etc. are kept</li> <li>Ensures compliance with the College's Service Charter</li> <li>Conducts research that could be discipline, field, and/or subject specific in order to produce at least one accredited research output in a period of three years, thereby enhancing the University's standing as a research institute of international repute</li> <li>Participates and assists with the arrangement and organisation of conferences, research colloquiums, workshops, and seminars in order to enhance research and discipline knowledge</li> <li>Determines own developmental path to become a National Research Foundation (NRF) rated scientist</li> <li>Participates actively in College and School research colloquiums and seminars by doing presentations based on own research and discipline knowledge</li> <li>Participates in curriculum related community engagement and/or research-related community engagement</li> <li>Promotes ODL research</li> <li>Participates actively in departmental and school activities</li> <li>Is involved with professional, national and international bodies/boards that are related to his/her discipline expertise</li> </ul>	
RECOMMENDATIONS <i>(All Applicants)</i>	
As specified in the advertisement	