

# UNIVERSITY OF SOUTH AFRICA

## COLLEGE OF LAW

### INSTITUTE FOR DISPUTE RESOLUTION IN AFRICA

#### SENIOR RESEARCHER (P7) – x1 POSITION

(Ref: CLAW/IDRASNRES/SM/2017)

The purpose of the job is to conduct desktop research as well as specialisation in community-based participatory research in the field of First Nation Peoples and to produce accredited research outputs in terms of the Institute's strategic and operational objectives.

#### Requirements

- An applicable and relevant Doctoral degree in humanities or law
- Must have at least five years post-doctoral research experience
- At least three publications in the last five years in accredited journals
- Must have experience in participatory research
- Experience in the supervision of Masters and/or Doctoral student

#### Duties

- Production of subsidy-bearing research output units
- Propose, initiate and lead research projects and programs on conflict and dispute resolution
- Supervise postgraduate students to successful completion
- Teaching and learning (arrange, present and attend lecturer, seminars, conferences and workshops)
- Involvement in academic citizenship and community engagement

#### Knowledge and skills

- Ability to provide supervision and mentorship
- Ability to take initiatives
- Ability to interact with people and work effectively as part of a team
- Demonstrate knowledge of effective office management and administration procedures
- Good command of the English language
- Ability to think analytically
- Ability to manage stress
- Emotional intelligence
- Must be able to adapt and be flexible to changing work environment
- Knowledge of Ms Office packages and relevant data analysis software
- Excellent mathematical and statistical analysis skills
- Must be accountable

**Enquiries:** (012) 429-6155 Ms Sli Mtshali – HR Advisor: College of Law  
**Salary:** Remuneration is commensurate with the seniority of the position  
**Closing date:** 01 December 2017

- The completed prescribed application form which is obtainable from the [Unisa website](#) - **Application for a Permanent Administrative or Professional Post** must be accompanied by a COMPREHENSIVE CURRICULUM VITAE and;
  - identity document (*including passport, work permit, permanent residence permit or proof of nationalisation if applicable*) (certified copies within the previous six months);
  - all educational qualifications (certified copies within the previous six months);
  - academic transcripts/records (certified copies within the previous six months);
  - proof of SAQA verification for foreign qualifications (*if applicable*) (certified copies within the previous six months)
- UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
- The contact details of **three contactable references** must be provided, one of which must be from your present employer excluding your current line manager if you are an internal Unisa applicant
- Unisa is not obliged to fill an advertised position
- *Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation*



- **We welcome applications from Persons with Disabilities**

ACTIVITY:



- **Applications must be posted to Unisa, HR: College of Law, Cas Van Vuuren Building, Room 6 - 138, Muckleneuk Campus, PO Box 392, Unisarand, 0003.**
- **Hand delivered applications can be deposited into the Application Box (marked COLLEGE OF LAW) situated at Muckleneuk Campus: Cas van Vuuren Building, Main Entrance (3<sup>rd</sup> floor).**
- **If you apply for more than one position, each application must be in a separate envelope.**



- **Applications which are posted in the wrong application box will not be considered.**
- **Applications via email will not be considered.**
- **Late, incomplete and incorrect applications will not be considered.**

**Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months after closing date of this advertisement, please accept that your application was not successful.**