



UNIVERSITY OF SOUTH AFRICA

UNISA is the only publicly funded Institution in South Africa dedicated to distance education. In keeping with its mandate as a comprehensive, open and distance learning tertiary institution offering a variety of academic and career-focused programmes, the University is inviting applications for positions in the **COLLEGE OF GRADUATE STUDIES**.

To be considered for a position applicant must meet all the generic requirements plus the specific requirements as stated per position. If found suitable for appointment, Unisa may offer an applicant a position at a level other than the level that was applied for. Furthermore, Unisa reserves the right to offer the applicant a contract appointment.

ACTIVITY:



TEACHING STATEMENT:

All applicants to attach a teaching statement (max 2 000 words) to their application as specified in one of the following options:

Option A: External applicants and internal applicants (from non-academic positions) – Describe how you intend to approach teaching and learning by taking into account the information in the policies listed below:

- Unisa's Tuition Policy
- Unisa's Open Distance Learning Policy
- Unisa's Assessment Policy
- Curriculum Policy
- Open Distance Learning (ODL) Pedagogy

The above-mentioned Policies of UNISA can be accessed on the web using a search engine. In the event that you cannot trace the ODL Pedagogy policy finalise your teaching statement without it.

Option B: Internal applicants (from academic positions) –

Explain your:

- Involvement in, or approach to, Open Distance Learning
- Approach to fostering a learner-centered approach
- Involvement in, or approach to, teaching at either undergraduate or postgraduate level
- Involvement in developing study material as an individual or in a team approach
- The extent to which you have, or would, use an electronic learning platform for teaching
- Your pass success rates in the courses you teach/taught and your plan to increase or maintain these rates
- A peer and student evaluation of your teaching
- Your involvement in and provision of learner support to students

The teaching statement must be supported by a portfolio of evidence which may be requested from short listed candidates at the interview.

ACTIVITY:



APPLICATION FORM FOR PERMANENT ACADEMIC POSTS:

ACTIVITY:



FOR MORE INFORMATION ON ACADEMIC POSITIONS (LEVELS) OPEN THE LINK OF THE POSITION YOU WISH TO APPLY FOR:

[POSITION: 1X ASSOCIATE PROFESSOR](#)

[POSITION : 2X PROFESSOR](#)

The following positions exist in the School of Interdisciplinary Research and Graduate Studies

SCHOOL OF INTERDISCIPLINARY RESEARCH AND GRADUATE STUDIES MUCKLENEUK (PRETORIA)

Associate Professor (x1): Ref: CGS/ASS PROF/P6/BN/2022

The primary purpose of the position is to provide academic support to students and staff, conduct research in order to produce accredited research outputs as directed by policy, and involvement in engaged scholarship and academic citizenship.

Qualifications

- Doctoral degree at NQF level10 (e.g. D Ed, PhD, LLD)

Experience

- At least four (4) years' relevant experience at higher education or research institution and of which two are in teaching and learning.

Post specific requirements

- A minimum of 6 research output points in the last 5 years or a minimum of 5 research output points in the last 3 years
- Good theoretical knowledge of the research methodologies
- Demonstrate evidence of teaching and learning
- Experience in leadership in teaching and learning
- Leadership in research in the relevant/related discipline
- At least 2 postgraduate thesis/full dissertation successfully supervised
- Evidence of participation in workplace/university committees or task teams and voluntary associations
- Evidence of involvement in a community engagement project
- To provide a teaching statement and research reflection as part of the application
- To provide a portfolio of evidence of the afore mentioned when interviewed

Recommendations

- Evidence of involvement in the national wider academic community and learned societies
- Supervised doctoral students to completion.
- Affiliated to at least one (1) professional/academic association/body
- Experience in distance education
- Evidence to source external funding

- NRF rated
- Evidence of leadership in university academic citizenship nationally and internationally
- Experience in PQM and requalification of existing and development of new programmes

Allowance : Remuneration is commensurate with the seniority of the position

Assumption of duty : As soon as possible

Enquiries : Ms B Nandi

Contact Number : 012 429 6176

Closing Date : 6 May 2022

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- The completed prescribed application form must be accompanied BY COMPREHENSIVE CURRICULUM VITAE and ORIGINAL certified copies (within the previous six months) of;
 - all educational qualifications,
 - identity document; and
 - proof of SAQA verification of foreign qualifications (if applicable)
 - UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
 - The contact details of three contactable references must be provided, one of which must be from your present employer.
 - The prescribed application form is obtainable from: <http://www.unisa.ac.za/vacancies>
 - Late, incomplete and incorrect applications will not be considered.

Appointments will be made in accordance with Unisa's Employment Equity Plan.

We welcome applications from Persons with Disabilities 

Applications must be submitted and clearly marked with the name of the relevant College and/or Department, the position applied for and the reference number of the position. If you apply for more than one position, each application must be in a separate envelope.

Applications must be emailed to CGSPA@unisa.ac.za

All applications should reach UNISA before 16h00 on the closing date.

Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months after closing date of this advertisement, please accept that your application was not successful.

**SCHOOL OF INTERDISCIPLINARY RESEARCH AND GRADUATE STUDIES
MUCKLENEUK (PRETORIA)**

Professor (x2): Ref: CGS/PROFESSOR/P5/BN/2022

The primary purpose of the position is to provide academic support to students and staff, conduct research in order to produce accredited research outputs as directed by policy, and involvement in engaged scholarship and academic citizenship.

Qualifications

- A Doctoral degree at NQF level 10 (e.g. D Ed, PhD, LLD)

Experience

- At least five (5) years relevant experience at higher education or research institution and of which two are in teaching and learning

Post specific requirements

- A minimum of 7 research output points in the last 5 years or a minimum of 5 research output points in the last 3 years
- Good theoretical knowledge of the relevant/related discipline
- Demonstrate evidence of teaching and learning
- Experience in leadership in teacher education programmes
- Leadership in research in the relevant/related discipline
- Evidence to source external funding
- Affiliated to at least one (1) professional/academic association/body
- Evidence to mentor developing/emerging researchers
- At least 2 postgraduate thesis/full dissertation successfully supervised to completion of which one is a doctoral degree
- Evidence of participation in workplace/university committees or task teams and voluntary associations
- Evidence of leading engaged scholarship project
- To provide a teaching statement and research reflection as part of the application
- To provide a portfolio of evidence of the afore mentioned when interviewed

Recommendations

- Computer literate in software programmes that are relevant for teaching and research
- Problem finding thought that could be applied in identifying research problems in the discipline
- Problem solving abilities
- Leadership and management skills
- Excellent speaking, writing and reading skills
- Excellent social skills •

- Excellent presentation skills
- Evidence of involvement in the national wider academic community and learned professional societies
- Experience in open distance education
- Evidence to source external funding
- NRF rated
- Evidence of leadership in university academic citizenship nationally and internationally

Duties

- Provides academic leadership in the development of postgraduate research training programmes within the UNISA's Open-Distance-e-Learning (ODeL) context
- Ensure that postgraduate research training programmes contribute to the improvement of quality and quantity of postgraduate students
- Oversees that colleagues keep up to date with national and international trends in their discipline
- Supervises Master and Doctoral students
- Provides leadership in planning, organisation, and implementing processes and structures to improve and support supervision of postgraduate students
- Examines Master's and Doctoral students' dissertations and theses
- Ensures compliance with the College's Service Charter
- Conducts research that could be discipline, field, and/or subject specific in order to produce at least five accredited research outputs in a period of three years, thereby enhancing the University's standing as a research institute of international repute
- Determines own developmental path to become a National Research Foundation (NRF) rated scientist
- Mentors young upcoming researchers
- Initiates and participates in reflective research projects and encourages integration into teaching and learning practices
- Promotes interdisciplinary and transdisciplinary research
- Participates voluntarily in University structures/committees on various levels
- Provides general academic leadership and mentors academic colleagues in the discipline

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