

**INDEPENDENT CONTRACTORS (EXTERNAL MARKERS)
DEPARTMENT OF POLICE PRACTICE
SCHOOL OF CRIMINAL JUSTICE
COLLEGE OF LAW
REF/CLAW/POLPRACT/SMT - 102023**

Assessment is an integral part of curriculum development as outlined in the Curriculum Policy. During curriculum development, an assessment strategy is developed that is aligned to the ODeL Policy and strategy of UNISA. Assessment can have different focuses, namely to:

- improve the quality of students' learning experiences by focusing on significant knowledge, skills, attitudes and values, and providing motivation to work through the material through tasks and feedback, known as assessment for learning.
- b) focus on the ability to transfer knowledge to new contexts and to apply knowledge in specific contexts in line with the NQF level descriptors and other taxonomies of learning.
- c) focus on programmatic and graduate attributes and critical cross-field outcomes in assessment of learning.
- d) make academic judgements related to diagnostics, placements competence, progression and/or qualification completion; and as a feedback mechanism to improve curricula, known as assessment of learning; and to
- e) create opportunities for students to engage with the content, with their context, with the lecturer and with fellow students (**Unisa Assessment Policy, 2011**).

The Department of Educational Foundations is inviting suitable applicants for providing assessment services to be appointed as independent contractors (markers) on a yearly basis. The purpose of this positions is to appoint competent and suitable candidates to complete and execute assessment task professionally and ethically align to the Assessment Policy and Guidelines.

Requirements:

- Applicable and relevant equivalent to **NQF level 9** (MEd/MPhil/MTech/MEd OR **NQF level 10** (e.g. Ph.D/DEd/DPhil/DTech) Specialization in **Police Science or Forensic science**.
- At least 1-year subject teaching experience (TVET College /University) or 3 years relevant work experience in the police/forensic field.

Duties:

- Complete and execute assessment task professionally
- Comply and adhere to all Unisa tuition, assessment and examination and plagiarism policies and guidelines
- Act in the ethical and professional manner dealing with all assessment tasks
- Execute duties as stipulated in contract and task agreement
- Marking of assessment tasks fairly and consistently

- Meet deadlines of allocated assessment task
- Attend markers meeting and submit marking reports timeously
- Maintain confidentiality of all assessment tasks

Knowledge, skills and abilities

- Basic knowledge of the discipline applying for
- Basic knowledge of assessment and assessment practices
- Basic knowledge of marking and procedures
- Basic knowledge of constructive feedback on assessment tasks
- Basic knowledge of academic dishonesty and plagiarism
- Knowledge of teamwork/leadership skills
- Good interpersonal and communication skills (listening, speaking, reading and writing)
- Must be honest / ethical and show empathy when required to mark assessment tasks
- Must have good problem-solving and decision-making skills
- Must be service orientated (Actively looking for ways to help and support lecturer or students)
- Must have good time management skills
- Ability to resolve conflict and maintain confidentiality of all assessment tasks
- Ability to work under pressure with adherence to deadlines

Recommendations:

- Computer and Internet skills
- Have own desktop computer or laptop and internet connectivity (no computers or data bundles will be provided)
- Advanced communication skills and proficiency in English
- Digital literacy skills – competent in ICT and online learning environments
- Experience in online marking tools or software or LMS (Moodle will be an advantage)
- Commitment to marking and meeting deadlines for all assessments
- Friendly, patient, and sensitive to a diversity of students

To apply please fill the application form by clicking this link <https://forms.office.com/r/v2bavss9VJ> and submit the following documents via e-mail.

- 1) An application letter indicating willingness to mark assignments and/or exam scripts for any of the modules listed below.
- 2) Comprehensive **UPDATED** and signed curriculum vitae (most recent)
- 3) Only a certified copy of the **HIGHEST** qualification as per requirement
- 4) Certified copy of ID/Passport and valid visa

Please write the module code of the module you are applying for on the subject line of the e-mail.

Note: The required documents should be submitted as a single file (one PDF) to the email provided below.

Email applications to the attention of clawmarkers@unisa.ac.za

Assumption of duty: The candidates will have to undergo an **interview (either face-to-face or Microsoft Teams)** and **online Moodle training sessions**. Completion of the prescribed training on various aspects of Marking on the Moodle platform is compulsory.

Closing date: **17 October 2023**

Independent Contractor (MARKER) positions are available in the modules listed in the Department of Police Practice

MODULE CODE	MODULE NAME	Purpose of module	Name of Department/ School etc.	Number of Markers Required
Name of Qualification: BA in Police Science & BA in Forensic science and Technology				
OVM2601	Investigative principles for policing	The purpose of this module is to provide students with a professional development programme in the field of public service, corporate and private investigation agencies. It aims to equip students with value, knowledge and skills to enable them to investigate and solve selected crimes within the ambit of the South African Constitution and Africanised as well humanised law. This module will also show students how knowledge in Criminal Law and Law of Criminal Procedure and Evidence, can be applied to crime investigations. The module incorporates the Africanisation of investigation by looking at aspects of Ubuntu, social responsibility and humanisation of the law.	Police Practice/ School of Criminal Justice	1
OVM3701	Investigative principles for policing	The purpose of this module is to deepen and refine existing knowledge, skills and values, so that the student will be able to investigate and solve specific crimes successfully. The module provides students with an in-depth theoretical knowledge of investigative principles and is aimed at enabling the student to determine the true events that have taken place in a particular case, uncover all possible information, and present as much evidence as possible to a court of law. This module will be of particular use to those in the public, private and corporate investigation environments. Students accredited with this module will be able to Identify, use and control appropriate resources in the solving of crimes as well as apply the necessary investigative methods, techniques and procedures to conclude an investigation successfully. The principles of Ubuntu, Social responsibility, Graduateness, Human rights, Humanizing the law and Africanisation are enthused in the learning material and assessment practices.	Police Practice/ School of Criminal Justice	1
PRF2601	Professionalism in policing	This module will be useful to students in the field of corporate, private and public service law enforcement agencies who need to develop competencies to conduct themselves in their work environment in a	Police Practice/ School of	1

		professional and ethical manner within the ambit of the South African Constitution, and within the scope of the United Nations Global Compact. A person accredited with this module will be able to: Develop an understanding of what constitutes ethical conduct; Assess situations and contexts and identify possible ethical dilemmas; Apply ethical reasoning skills to ethical dilemmas; Identify suitable ethical choices in ethical dilemmas	Criminal Justice	
FOR2601	Forensic methods and Techniques	A person credited with this module will be able to apply the following appropriate methods and techniques during a forensic investigation of a crime or other incident: Display professional conduct through a forensic investigation into criminal/civil transgressions/incidents within the private and public investigation environment. Demonstrate an understanding of advanced investigative principles and procedures required for a successful forensic investigation into criminal/civil transgressions/incidents.	Police Practice/ School of Criminal Justice	1
FOR2609	Principles of evidence in forensic investigation	The purpose of this module is to provide students with detailed knowledge, skills and values to understand all aspects regarding the principles of evidence related to forensic investigation including the legal elements of specific crimes, transgressions and irregularities; search and seizure of evidence; interception of evidence; collection, preservation and presentation of the evidence; the continuity of possession regarding the evidence; burden of proof applicable to different types of evidence; the analysis of evidence; expert statements on admissibility of evidence; and the disposal of evidence. Knowledge and application of the principles of evidence will inform students about the principles of humanizing the law and social responsibility.	Police Practice/ School of Criminal Justice	1
FOR3705	Advanced forensic crime intelligence	The purpose of this module is to apply and manage intelligence-led investigations in the private and public investigation environment. This module will be useful for students to gain well rounded and systematic knowledge of strategic, operational and tactical forensic crime intelligence. Qualifying students will be able to make use of overt and covert collection techniques, manage intelligence-led investigations, and apply overt and covert collection techniques in the private and public investigation environment.	Police Practice/ School of Criminal Justice	1
EPP2601	Applied communication in policing	The purpose of this module is for students to practically apply the theory and principles of advanced communication strategies used within a policing environment.	Police Practice/ School of Criminal Justice	1

HMPOL80	Research methodology	The purpose of this module is to build an understanding of existing research theories or philosophies, approaches and designs to be applied, when doing practical research in the discipline of Police Science. The main focus of the module is to develop critical skills and knowledge for the application of research paradigms, approaches and designs used in addressing problems in Police Science. This module will equip students with the knowledge and skills to apply social science research theories to do research in the Police Science discipline.	Police Practice/ School of Criminal Justice	1
HRFOR81	Research report for forensic science	The purpose of this module is to equip students in the policing, corporate, business, parastatal, private and public investigation environment with knowledge and skills to conduct research and produce a comprehensive report on forensic investigation in forensic science and technology appropriate to an honours level. It will enable students to consolidate and deepen their expertise, and to develop research capacity in forensic science and technology. Students who complete this module will demonstrate knowledge relating to and the application of forensic investigation in forensic science and technology. This module will enable students to incorporate the principles of Africanisation, ubuntu, humanizing the law and social responsibility. Forensic science and technology include forensic investigation in all sections and role-players in the policing, private, public, business, parastatal and corporate industries.	Police Practice/ School of Criminal Justice	1



Name (CoD): Prof SA Mabudusha



Name (School Director): Dr L Morodi



Name (Executive Dean): Prof OJ Kole