

# UNIVERSITY OF SOUTH AFRICA

**DEPARTMENT: INFORMATION AND COMMUNICATIONS TECHNOLOGY**  
**DIRECTORATE: PLANNING AND GOVERNANCE**

## **RISK MANAGER (P6)**

**(Ref: ICT Gov/RiskMngr/P6/54-2018/st)**

### **The purpose of this position is to:**

- Maintain the ICT Risk Framework and its associated controls and reporting.
- Be responsible to evaluate overall ICT risk, coordinating and executing ICT related risk management strategies and promoting ICT related risk solutions and preventative practices.
- Ensure that ICT conforms to all Risk aspects, e.g. Departmental and ICT specific risks, Business Impact and Service Continuation as set out by legislation and Commercial Compliance requirements (Acts, King reports, CoBit & SOX)

### **Requirements**

- Relevant Honours Degree **or** BTech **or** Postgraduate Diploma **or** Advanced Diploma
- Six years' appropriate experience in risk management (identification and mitigation)

### **Knowledge, Skills and Abilities**

- In-depth knowledge of the Cobit and IT Risk framework, as well as relevant Acts
- Proficiency in English
- Good interpersonal and communication skills (verbal and written)
- Sound judgement skills
- Problem solving skills
- Negotiation and decision-making skills
- Persuasive, encouraging and motivating
- Initiative and Discretion
- Ability to deal with conflict/defuse tension
- Ability to maintain professionalism, work under pressure and with adherence to deadlines

### **Recommendations**

- Membership with ISACA

### **Duties**

- Identify and assess ICT risks, including the development and updating of the ICT Risk Register
- Identify, define and classify risks, risk tolerance levels, business impact analysis and develop an ongoing risk assessment program targeting potential and actual ICT related risks.
- Develop risk management strategies and mitigation plans and facilitate risk-based decision making.
- Define and maintain the Risk Management policy, framework, procedures, standards and guidelines and facilitate communication and understanding thereof.
- Monitor implementation and success of risk management mitigation
- Ensure effective communication with all stakeholders

**Assumption of duty:** As soon as possible  
**Salary:** Remuneration is commensurate with the responsibilities attached to the position  
**Closing date:** **16 March 2018**

**Enquiries:** (012) 429 4972 (Ms S Thaver: HR Staffing and Client Services)

- **The application form must be accompanied BY A COMPREHENSIVE CURRICULUM VITAE and certified copies (within the previous six months) of;**
  - all educational qualifications,
  - academic transcripts/records;
  - identity document; and
  - proof of SAQA verification of foreign qualifications
- Professional and administrative positions are available on the UNISA website– to apply, please logon to [www.unisa.ac.za](http://www.unisa.ac.za) click on **vacancies, jobs and careers**
- UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
- The contact details of three contactable references must be provided, **one of which must be from your present employer**. Should you currently not be employed, a contactable reference from your previous employer must be provided.
- UNISA is not obliged to fill an advertised position. We welcome applications from persons with disabilities
- Hand delivered application forms can be deposited into the **Application Boxes situated at the following locations at the Muckleneuk Campus: Main Entrance, OR Tambo Building, 3<sup>rd</sup> floor.**
- **All applications should reach UNISA before 16h00 on the closing date.**
- *Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation.*
- **Late, incomplete and incorrect applications will not be considered.**