



UNISA is the only publicly funded Institution in South Africa dedicated to distance education. In keeping with its mandate as a comprehensive, open and distance learning tertiary institution offering a variety of academic and career-focused programmes, the University is inviting applications for positions in the **COLLEGE OF HUMAN SCIENCES**.

**To be considered for a position applicants must meet all the generic requirements plus the specific requirements as stated per position. If found suitable for appointment, Unisa may offer an applicant a position at a level other than the level that was applied for. Furthermore, Unisa reserves the right to offer the applicant a contract appointment.**

ACTIVITY:



## **TEACHING STATEMENT:**

All applicants to attach a teaching statement (max 2 000 words) to their application as specified in one of the following options:

**Option A: External applicants and internal applicants (from non academic positions)** – Describe how you intend to approach teaching and learning by taking into account the information in the policies listed below:

- Unisa's Tuition Policy
- Unisa's Open Distance Learning Policy
- Unisa's Assessment Policy
- Curriculum Policy
- Open Distance Learning (ODL) Pedagogy

The above mentioned Policies of UNISA can be accessed on the web using a search engine. In the event that you cannot trace the ODL Pedagogy policy finalise your teaching statement without it.

**Option B: Internal applicants (from academic positions)** –

Explain your:

- Involvement in, or approach to, Open Distance Learning
- Approach to fostering a learner-centered approach
- Involvement in, or approach to, teaching at either undergraduate or postgraduate level
- Involvement in developing study material as an individual or in a team approach
- The extent to which you have, or would, use an electronic learning platform for teaching
- Your pass success rates in the courses you teach/taught and your plan to increase or maintain these rates
- A peer and student evaluation of your teaching
- Your involvement in and provision of learner support to students

The teaching statement must be supported by a portfolio of evidence which may be requested from short listed candidates at the interview.

ACTIVITY:



## **[APPLICATION FORM FOR A PERMANENT ACADEMIC POST](#)**

ACTIVITY:



**FOR MORE INFORMATION ON ACADEMIC POSITIONS (LEVELS) OPEN THE LINK OF THE POSITION YOU WHISH TO APPLY FOR:**

**[POSITION: PROFESSOR](#)**

**[POSITION: ASSOCIATE PROFESSOR](#)**

**[POSITION: SENIOR LECTURER](#)**

**[POSITION: LECTURER](#)**

**[POSITION: JUNIOR LECTURER](#)**

 **The following positions exist in the various departments:**

**DEPARTMENT OF AFRICAN LANGUAGES**  
**MUCKLENEUK CAMPUS (PRETORIA)**

**(ACADEMICS) CANDIDATES WITH A RESEARCH OR ACADEMIC BACKGROUND**  
**(NON-ACADEMICS) CANDIDATES FROM INDUSTRY**

**Lecturer/Junior Lecturer (x1): Siswati (Ref. CHS/IR/ 0001 -2017)**

**Post specific requirements for Lecturer:**

- Applicable qualification equivalent to NQF level 9 (e.g. master's degree) in African Languages (with specialisation in Siswati linguistics and/or literature) (*foreign qualifications to be evaluated by SAQA*)
- Willingness to register for a doctoral degree
- 1 year teaching experience (academics) OR 1 year relevant experience (non-academics)
- A research reflection or portfolio in which the applicant provides his/her understanding of research and a projection of personal research activities for the next three years(maximum of 500 words)
- Demonstrate potential to participate in community engagement (non-academics)
- Evidence of participation in departmental, school, college and University committees or task teams and voluntary associations (academics) OR evidence of participation in workplace committees or task teams and voluntary associations (non-academics)
- Excellent communication skills (both verbal and written) in the language of specialisation
- Good theoretical knowledge of the discipline
- ✘ (It is an accredited output as recognized in the Research Output Policy, 2015 (Government Gazette 38552 of 11 March 2015)).

**Recommendation:**

- Experience of teaching in an ODL environment (academics)
- Involvement in a community engagement project (academics)

**Post specific requirements for Junior Lecturer:**

- Applicable qualification equivalent to NQF level 8 (e.g. Bachelor Honours, BTech or Postgraduate Diploma) in African Languages (with specialisation in Siswati linguistics and/or literature) (*foreign qualifications to be evaluated by SAQA*)
- Willingness to register for a master's degree
- Able to respond to teaching and learning aspects
- Excellent communication skills (both verbal and written) in the language of specialisation

**Recommendation:**

- Teaching experience

**DEPARTMENT OF AFRIKAANS AND THEORY OF LITERATURE**  
**MUCKLENEUK CAMPUS (PRETORIA)**

**(ACADEMICS) CANDIDATES WITH A RESEARCH OR ACADEMIC BACKGROUND**  
**(NON-ACADEMICS) CANDIDATES FROM INDUSTRY**

**Junior Lecturer (x1): Theory of Literature (Ref. CHS/IR/ 0002 -2017)**

**Post specific requirements for Junior Lecturer:**

- Applicable qualification equivalent to NQF level 8 (e.g. Bachelor Honours degree) in Theory of Literature or General Literary Studies with a focus on general literary theory or creative writing (*foreign qualifications to be evaluated by SAQA*)
- Willingness to register for a master's degree
- Able to respond to teaching and learning aspects

**Salary** : Remuneration is commensurate with the seniority of the position  
**Assumption of duty** : As soon as possible  
**Enquiries** : **Mr IR Raulinga (Tel. 012 429 2738)**  
**Ms G Mushwana (Tel. 012 429 6481)**  
**Ms SP Rahube (Tel. 012 429 6726)**

**Closing Date** : **29 September 2017** (Deliver application before close of business at 16:00)

Your [APPLICATION FORM FOR A PERMANENT ACADEMIC POST](#) must be accompanied must be accompanied by a COMPREHENSIVE CURRICULUM VITAE and;

- identity document (*including passport, work permit, permanent residence permit or proof of nationalisation if applicable*) (certified copies within the previous six months);
  - all educational qualifications (certified copies within the previous six months);
  - academic transcripts/records (certified copies within the previous six months);
  - proof of SAQA verification for foreign qualifications (*if applicable*) (certified copies within the previous six months)
  - **for ACADEMIC POSITIONS** a teaching statement (refer to page 1 of advertisement).
- UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
  - The contact details of three contactable references must be provided, one of which must be from your present employer excluding your current line manager if you are an internal Unisa applicant
  - Late, incomplete and incorrect applications will not be considered.
  - Unisa is not obliged to fill an advertised position
  - *Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation*



- **We welcome applications from Persons with Disabilities**

**ACTIVITY:**



- Applications must be posted to Unisa, HR: College of Human Sciences, Theo van Wijk Building, Room 8-31, Muckleneuk Campus, PO Box 392, Unisarand, 0003.
- Hand delivered applications can be deposited into the Application Box (marked COLLEGE OF HUMAN SCIENCES) situated at Muckleneuk Campus: Theo van Wijk Building, Main Entrance.
- If you apply for more than one position, each application must be in a separate envelope.



- **Applications which are posted in the wrong application box will not be considered.**
- **Applications via email will not be considered.**
- **Late, incomplete and incorrect applications will not be considered.**

**Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months after closing date of this advertisement, please accept that your application was not successful.**